

MARLBOROUGH PRIMARY SCHOOL

Admissions Policy

NOVEMBER 2017



**MARLBOROUGH
PRIMARY
SCHOOL**

Date of Policy Review:	Reviewer:	Date Ratified by Governors:	Date Shared with Staff:
November 2017	M. Roberts,		

Article 24: *Children have the right to the best health care possible*

Article 28: *Children have a right to a good quality education*

Article 29: *Children have the right to an education which develops their interests, talents and abilities*

Rights Respecting Schools

As a Rights-Respecting School, we use children's rights to underpin everything we do and learn. Our pupils explore the rights of every child and how to respect these. Rights are embedded across our curriculum and are linked to our 'Values'. Pupil Voice enables the children to become well rounded global citizens. Parents and the community are fully included on this journey and are encouraged to use the universal language at home.

How to Apply

Marlborough is a three-form entry school with 90 children's places offered for Reception each year.

If you would like to apply for a place at Marlborough Primary School please contact the Admissions Department at Harrow Council. Admissions to the school are arranged directly by the Council, and not by the school. Applications must be made online at the following address:

http://www.harrow.gov.uk/info/200129/school_admissions/377/primary_school_admissions

If you require any help with this process please contact Harrow Council at the following address:

Civic 1, Civic Centre, Harrow, HA1 2UW, 0208 901 2620

Nursery Applications (as stipulated by Harrow Council)

To apply for a place in our Nursery, please complete an application form (obtainable from our school office) and return it to the office. When you return the form you should bring with you:

1. Proof of your child's date of birth

2. Proof of your address

All parents unsuccessful in being offered a place will be notified in writing and advised that your child has been placed on the waiting list. The school will also inform you that your child's name can be added to the waiting list for any other nursery from that date.

Admissions Criteria

If more applications are received than there are places in our nursery, places will be offered to the children in the following order:

1. Looked After children or previously Looked After children by a Local Authority, in date of birth order.
2. Children referred by Harrow's Special Educational Needs assessment and review service, in date of birth order.
3. Other children, in date of birth order.

If under any criterion, there are more children with the same date of birth than there are places remaining in the nursery, then the available places will be offered to child(ren) who live closest to the nursery. Distance will be measured in a straight line from the home address to the centre point of the school. Home to school distance will be measured by Harrow's School Admissions Service.

It is important to understand that getting a place in a nursery class does NOT mean your child will be given a place in a Reception class in that school. You must make a separate application for Reception class.