



Date of Policy Review:	Reviewer:	Date Ratified by Governors:	Date Shared with Staff:	Date of Next Review:
March 2018	P. Yasui, D. Byron and M. Roberts,			

Article 28: Children have a right to a good quality education

Article 29: Children have the right to an education which develops their interests, talents and abilities

Rights Respecting Schools

As a Rights-Respecting School, we use children’s rights to underpin everything we do and learn. Marlborough Primary School has been working closely with [UNICEF](#), and is a 'Rights Respecting' School. The term is bestowed on those schools who, in the eyes of UNICEF, put the '[UN Convention on the Rights of the Child](#)', (UNCRC) at the heart of their planning, policies, practice and ethos.

UNCRC is a list of rights that all children, everywhere in the world, have. The rights are all the things that children and young people need to make sure they are healthy, happy and safe. A rights-respecting school not only teaches about children's rights, but also models rights and respect in all its relationships: between adults and children, between children themselves, and between adults themselves.

Data Protection Statement

The procedures and practice created by this policy have been reviewed in the light of our Data Protection Policy. All data will be handled in accordance with the school’s Data Protection Policy.

Data Audit for this Policy					
What?	Probable Content	Why?	Who?	Where?	When?
Parental Consent Form Student Care Plan	Pupil Details Medical Issues Parental Details Medical Practice Details Medicine Details	Legally Required to conduct Intimate Care in School Well-Being of pupils Safeguarding	Welfare Officer Designated Staff	Initially Completed on Paper, then entered onto School’s Information Management System Paper Version is Shredded	Held on File Throughout Child’s need for support Passed onto new school when moving on Computer Retains Copy of Records in ‘Archive’

As such, our assessment is that this policy:

Has Few / No Data Compliance Requirements	Has A Moderate Level of Data Compliance Requirements	Has a High Level of Data Compliance Requirements
✓		



Marlborough Primary School is committed to child protection and safeguarding children and young people and expects all staff, visitors and volunteers to share this commitment.

Related Policies

- Child Protection and Safeguarding - Key Policy
- Allegations of Abuse Against Staff
- Supporting Children with Medical Conditions

At Marlborough Primary School the welfare officer, teachers and teaching assistants may undertake care tasks of an intimate nature such as nappy changing, cleaning a pupil after soiling or wetting, as well as support with medical conditions of an intimate nature. In such instances, it is important that great care is taken to maintain the pupil's dignity and safeguarding guidance is at the forefront of the staff member's mind.

Introduction

Members of staff who work with pupils will realise that the issue of intimate care is a difficult one and will require staff to be respectful of the pupil's needs.

Intimate care can be defined as care tasks of an intimate nature, associated with bodily functions, body products and personal hygiene which demand direct or indirect contact with or exposure of the genitals. Examples include care associated with continence and menstrual management as well as more ordinary tasks such as help with washing or bathing.

The pupil's dignity will be preserved and a high level of privacy, choice and control will be provided to them. Members of staff who provide intimate care to pupils have a high awareness of child protection and safeguarding issues. The behaviour of members of staff is open to scrutiny and at Marlborough Primary School they work in partnership with parents to provide continuity of care to the pupils wherever possible.

Members of staff deliver a full personal safety curriculum, as part of Personal, Social, Health and Citizenship Education, to all pupils as appropriate to their developmental level and degree of understanding. This work is shared with parents who are encouraged to reinforce the personal safety messages within the home.

Marlborough Primary School is committed to ensuring that all staff responsible for the intimate care of pupils will undertake their duties in a professional manner at all times. No pupil should be attended to in a way that causes distress or pain.

Our Approach to Best Practice

All pupils who require intimate care are treated respectfully at all times; the pupil's welfare and dignity is of paramount importance.

Members of staff will be supported to adapt their practice in relation to the needs of individual pupils taking into account developmental changes such as the onset of puberty and menstruation.

There is careful communication with each pupil who needs help with intimate care in line with their preferred means of communication (verbal, symbolic, etc.) to discuss the pupil's needs and preferences. The pupil is aware of each procedure that is carried out and the reasons for it.

As a basic principle, pupils will be supported to achieve the highest level of autonomy that is possible given their age and abilities. Staff will encourage each pupil to do as much for themselves as they can. This may mean, for example, giving the pupil responsibility for washing themselves. In some instances, individual intimate care plans will be drawn up for particular pupils as appropriate to suit the circumstances of the pupil. These plans will include a full risk assessment to address issues such as moving and handling and the personal safety of the pupil.

Each pupil's right to privacy will be respected. Where possible, one pupil will be cared for by one adult, unless there is a sound reason for having two adults present, although other staff may be aware that this is taking place on a need-to-know basis.

Parents will be involved with their child's intimate care arrangements on a regular basis; a clear account of the agreed arrangements will be recorded on the pupil's care plan. The needs and wishes of pupils and parents will be carefully considered alongside any possible constraints; e.g. staffing and equal opportunities legislation.

The Protection of Children

Child Protection and Safeguarding Policies are accessible to everyone on the Marlborough Primary School website. Where appropriate, all pupils are taught personal safety skills carefully matched to their level of development and understanding.

If a member of staff has any concerns about physical changes in a pupil's presentation, e.g. marks, bruises, soreness etc. they will immediately report concerns to the Designated Safeguarding Lead (DSL) or Deputy Designated Lead who will then ensure the pupil is seen by the welfare officer. A clear written record and photographic evidence if possible of the marks, bruises, soreness etc will be completed and a referral will be made to Children's Social Care if necessary.

Parents will be asked for their consent or informed that a referral is necessary prior to it being made unless doing so is likely to place the Pupil at greater risk of harm. Please refer to Marlborough Primary School's Child Protection and Safeguarding - Key Policy.

If a pupil becomes distressed or unhappy about being cared for by a particular member of staff, the matter will be looked into and outcomes recorded. Parents will be contacted at the earliest opportunity as part of this process in order to reach a resolution.

If a pupil makes an allegation against a member of staff, all necessary procedures will be followed as per the Child Protection and Safeguarding Policy - Allegations of Abuse Against Staff.

This policy will be reviewed annually.